

State of Montana
BOARD OF PLUMBERS

301 South Park Ave
PO Box 200513
Helena MT 59620
(406) 841-2377 or (406) 841-2329
Email: dlibsplu@mt.gov
www.plumber.mt.gov

MASTER PLUMBER RENEWAL APPLICATION

NAME: _____

ADDRESS: _____

Is this a change of address? Yes ___ No ___

NOTE: You can renew your Master Plumber license on-line at LicenseRenewal.mt.gov

Your Montana Master Plumber license will expire on September 1.

Renewal Fee \$225.00 Late Renewal Postmarked after September 1 \$450.00

Incomplete or unsigned renewal applications will not be processed and will be returned. It is unlawful for a person who refuses or fails to pay the renewal fee to legally work as a plumber in this state.

In order to renew your license:

- 1) Complete the Master Acknowledgement of Responsibility questions.
- 2) Answer the continuing education question.
- 3) Answer the disciplinary question.
- 4) Sign the renewal application.
- 5) Submit a check or money order in the amount indicated above, made payable to the Montana Board of Plumbers.
- 6) If the renewal is postmarked after Sept. 1, the license will be in a lapsed status for 45 days. After the 45 days, the license will expire and the licensee is considered to be practicing without a license. The license can be reactivated for up to 2 years following the date of renewal, but all renewal and late fees are to be paid.

MASTER ACKNOWLEDGEMENT OF RESPONSIBILITY:

a) All master plumbers must designate whether they intend to engage in plumbing business as a master of record and must designate the name of the business. (ARM 24.180.507)

Are you currently working as a plumber in Montana? ___ Yes ___ No

Business Name: _____ Address: _____

City, State, Zip: _____, _____, _____ Phone: _____

Are you currently the Master of Record?: ___ Yes ___ No

If no, who is your supervising Master of Record? (Name and Lic #) _____ # _____

Did you complete 4 hours of approved continuing education? ___ Yes ___ No

***DO NOT SUBMIT YOUR COMPLETION CERTIFICATE WITH YOUR RENEWAL. IF YOU ARE SELECTED IN THE RANDOM AUDIT, YOU WILL BE REQUIRED TO SUBMIT YOUR DOCUMENTATION AT THAT TIME.**

MILITARY EXEMPTION: Section 37-1-138, MCA, provides for activated military reservists to defer the collection of license fees, continuing education requirements, and the suspension of certain disciplinary actions for persons in military service who affirmatively request that their license be placed on inactive status. Therefore, upon receipt of a copy of the reservist's orders to Federal active duty and submission of the completed form, the board will place such person's license on Inactive Reserve status.

Yes ___ No ___ Have any legal or disciplinary actions been instituted against you since your last renewal? If so, please attach copies of the document that initiated each action and all final orders. 37-1-105, MCA, requires that you report this information. Failure to accurately furnish the information is grounds for denial or revocation of your license.

Your Signature: _____ Date: _____