Board of Barbers & Cosmetologists
301 South Park
PO Box 200513
Helena MT 59620-0513
(406) 841-2335

RENEWAL APPLICATION

☐ **Check For New Name or Address. Indicate any changes below.**

License No

Name

Address

City State MT Zip Code

Country US

Please check the following license type you wish to renew:

☐ Barbershop Fee: $50.00 ☐ Salon Fee: $50.00

Your Annual Montana **Barbershop/Salon** license will expire on July 1st
Incomplete renewal forms will be returned and considered not received.

INSTRUCTIONS:

1) Online renewal is available by e-check or credit card. Mail in fees are payable by check or money order made payable to: Board of Barbers & Cosmetologists. **DO NOT SEND CASH.**
2) Failure to renew **prior to July 1st** will result in your barbershop/salon license lapsing.
3) If you fail to renew by the **July 1st** deadline, you may renew your license by completing the same procedure and paying the **additional** late fee of $50.00 until **August 15th. The late fee is non-refundable and non-waivable.**

If the preferred mailing address shown above has changed, please complete the following:

Preferred Mailing Address: _____
Street City State Zip

Phone Number: _____ This is my ☐ HOME ☐ BUSINESS

(Please check one)

<u>NOTICE** You must answer the following question:</u>**

Yes ☐ No ☐ **Have any legal or disciplinary actions been instituted against you since your renewal?** If so, please attach copies of the document that initiated each action and all final orders. Mont. Code Ann. Sec 37-1-105 requires that you report this information. Failure to accurately furnish the information is grounds for denial or revocation of your license.

MILITARY EXEMPTION: Section 37-1-138, MCA, provides for activated military reservists to defer the collection of license fees, continuing education requirements, and the suspension of certain disciplinary actions for persons in military service who affirmatively request that their license be placed on inactive status. Therefore, upon receipt of a copy of the reservist's orders to Federal active duty and submission of this completed form, the board will place such person's license on Inactive Reserve status.

Your signature:_____ Date: _____

DO NOT SEND CASH

*****Annual DEADLINE July 1st*****