

**Department of Livestock
Centralized Services Division
2011 Biennium Goals and Objectives**

Guiding Principles:

- ▶ Service, Efficiency, Effectiveness, Sustainability

Theme:

- ▶ Service to the Department of Livestock and the Livestock Industry.

The Centralized Services Division Goal:

- ▶ The goal of the Centralized Services Division is to provide efficient and accurate budgeting, accounting, payroll, personnel, risk management, public information, purchasing, data processing, general services, milk pricing and auditing, livestock loss reduction and mitigation and administrative functions for the department and livestock industry.

Division Objectives:

- 1) Provide timely budget and accounting information to the board, executive officer and program managers. Prepare all budgets for OBPP and Legislature.
- 2) Accurately respond to legislative audit questions and findings
- 3) Update legacy information technology systems and sustain existing systems.
- 4) Recruit, retain and compensate a qualified workforce.
- 5) Keep the livestock industry and public informed of industry programs and issues through timely and accurate public information and education.
- 6) Assist division in procuring and managing cooperative agreements and grants.
- 7) Represent the department and fiscal programs to the executive and legislative offices.
- 8) Provide the department with workable and efficient information technology systems.
- 9) Effectively staff the Boards of Milk Control, Livestock Loss Reduction Mitigation and Horse Racing.

Measurements:

- 1) The Executive Officer and Board will evaluate the quality of budget information based upon observation at board and legislative meetings.
- 2) Audit findings will be immediately addressed with the goal of not repeating.
- 3) Turnover problems are mitigated and held to a minimum.
- 4) Federal funding is achieved and procedures are met to ensure continued funding.
- 5) Public information is timely and accurate and approved by the executive officer.
- 6) Quarterly and final financial reports are complete and timely.
- 7) Fiscal information is concise and understandable.
- 8) Resolve information technology software problems in a timely manner successfully migrate from old software systems to oracle.
- 9) Boards are represented with quality data, professionalism, neutrality and sensitivity to issues.

**Department of Livestock
Veterinary Diagnostic Laboratory
2011 Biennium Goals and Objectives**

Guiding Principles:

- Sustainability
- Efficiency
- Effectiveness

Theme:

- Animal Health and Public Safety

Goal:

- Provide to multiple government and private entities, diagnostic support for the monitoring of animal health and zoonotic diseases in the State of Montana.

Objectives:

- Address funding issues in conjunction with the Board of Livestock.
- Continue to provide the diagnostic services demanded of our clientele. These services must be accurate, timely, and cost efficient. The quality system will be constantly monitored and reviewed and followed.
- Maintain accreditation status from AAVLD, USDA and FDA.
- Maintain and foster established relationships with federal, state and local agencies such as USDA/APHIS, FWP, DPHHS, NAHLN, AAVLD, county health departments, veterinarians and producer groups.

Measurements:

- Funding acquired
- Client satisfaction, recording of complaints and corrective actions, polling users.
- Accreditation
- Working cooperatives

**Department of Livestock
Animal Health Division
2011 Biennium Goals and Objectives**

Guiding Principles:

- ▶ Prevention, control and eradication of animal diseases
- ▶ Safeguarding the health of the State's animals and food production capacity of livestock and poultry
- ▶ Prevention of the transmission of animal diseases to man (zoonotic disease)
- ▶ Education and reporting duties with private practice Deputy State Veterinarians
- ▶ Law enforcement arm interacting with state and federal regulations

Theme:

- ▶ Animal disease management and the protection of public health from zoonotic diseases through law enforcement and consumer education

The Animal Health Division Goals:

- ▶ Restrict diseased animals movement into the state.
- ▶ Prevention, control and eradication of animal diseases
- ▶ Aid in reducing the risks associated with rabies and other zoonotic diseases to humans and animals for the protection of public health
- ▶ Maintain veterinary positions to conduct inspection of livestock markets, supervise import activities, disease investigations, quarantine enforcement
- ▶ Monitor the health status of Game Farm animals and control and eradicate any disease of these animals in Montana

The Animal Health Division Objectives:

- 1) Supervise animal import system as provided for in Montana statutes, ensure compliance
- 2) Protect the livestock industry with follow-up of quarantine and testing for disease control
- 3) Educate producers in bio-security and Agro-Terrorism risk management
- 4) Educate consumers regarding human health risks of zoonotic diseases including Rabies
- 5) Regulate importation of game farm animals using disease testing, monitor compliance of game farm rules and statutes in cooperation with the Dept of Fish, Wildlife & Parks.
- 6) Control Brucellosis infected bison and elk from Yellowstone National Park in cooperation with other state and federal agencies.

Measurements:

- 1) Provide 24 hours a day 7 days a week customer service for import permits
- 2) Quarantine for disease events immediately upon notification or within 48 hours of laboratory diagnosis. Quarantine illegal imports within one week of entry.
- 3) Cooperate with Dept of Public Health and Human Services in monitoring zoonotic diseases, educating local public health and veterinary officials in required response to positive diagnoses especially for Rabies, and assisting in prevention and control measures at the local and state level.

- 4) Increase the number of pets vaccinated for Rabies and the percentage of suitable samples submitted for laboratory testing.
- 5) Inspect Livestock Markets and veterinarians regularly for state and federal regulation compliance.
- 6) Enforce compliance of annual herd inventories and mandatory tagging and tattooing of Game Farm Animals
- 7) Continue the state and federal partnerships in the Intra Agency Bison Management Plan to mitigate the risk of Brucellosis infected bison transmitting disease to cattle and humans.
- 8) Collaborate with Idaho and Wyoming animal health officials to formulate a regional approach to minimize the risk of Brucellosis transmission to livestock from infected wildlife, until eradication can occur.

**Department of Livestock
Brands Enforcement Division
2011 Biennium Goals and Objectives**

Guiding Principles:

- ▶ **To protect the livestock industry from theft and predatory animals.**

Theme:

- ▶ Perform professional law enforcement and investigative work in the tracking of livestock ownership and in the deterrence and/or solution of related criminal activities

The Brands Enforcement Division Goals:

- POST certified law enforcement officers with full arrest authority.
- Work cooperatively with local, state, and federal law enforcement agencies - FBI, BIA, U. S. Forest Service, P & S Administration, U.S. Attorney, Department of Justice criminal investigators, the Montana attorney general, county attorneys, sheriff departments, and other state livestock regulatory agencies and personnel.
- Inspect the brands of all livestock crossing county and state lines and/or changing ownership. This includes all livestock coming into and going out of the 14 Montana livestock markets.
- Collect the Beef Promotion and Marketing Act as mandated. This is a \$1.00 per head beef check-off fee for the Montana Beef Council on all change of ownership cattle inspections.
- Record all livestock brands and transfers.
- Maintain the livestock lien program.
- License the 14 livestock auctions and the 750 livestock dealers; regulate livestock markets on all matters affecting the relationship between the livestock market and owners of livestock, and between the livestock market and the purchasers of livestock. Monitor the financial condition of the livestock markets; livestock dealers; and where the department is trustee the trust fund agreements, certificates of deposit, and letters of credit.
- Respond to all inquiries and complaints from the public, private producers, and governmental officials on all aspects of the Brand Enforcement Division.
- Coordinate and cooperate with the stockgrowers; woolgrowers; Farm Bureau; Montana Cattleman Association Livestock Market's Associations; local and state law enforcement groups such as the Montana Sheriffs and Peace Officers Association, Law Enforcement Coordinating Committee, Montana Law Enforcement Academy; and other groups including the state-wide Emergency and Disaster Control, Montana County Attorneys Association, International Livestock Identification and Theft Investigators Association, and Western States Livestock Investigators Association.

- Coordinate the livestock Crime-stoppers Program as provided in §81-6 (Part 3), MCA,

The Brands Enforcement Division Objectives:

To provide to the livestock industry with professional law enforcement and investigative work in the tracking of livestock ownership and in the deterrence and/or solution of related criminal activities.

Measurements:

- Livestock inspections:
 - Number of inspections violations discovered compared to the number of inspection violations charged
- Criminal investigations:
 - Number of criminal activity complaints reported compared to the number of criminal activity complaints charged
- Open caseload of unsolved crimes:
 - This data is currently collected by the department on a calendar year basis.

**Department of Livestock
Milk and Egg Bureau
2011 Biennium Goals and Objectives**

Guiding Principles:

- Sustainability
- Efficiency
- Effectiveness

Theme:

- Public Safety

ME Goal:

- To ensure that eggs, milk, and milk products sold or processed in Montana are safe and wholesome and comply with standards and labels for those products.

ME Objectives:

1. Inspection: All milk and egg establishments, licensed by the DOL/ME, are inspected for proper sanitation and compliance with all Federal and State regulations.
2. Enforcement: The accomplishment of federal and state laws is done through licensing, sampling, laboratory testing, and product and site inspections, in cooperation with other state and federal agencies.
3. Personnel: Maintain State registration for all Sanitarians. Maintain FDA Certifications for State Rating Officers and Sampling Surveillance Officer. Maintain USDA certification for inspectors conducting Shell Egg Surveillance and commodity inspections for the School Lunch Program.

Measurement

1. Review completed inspection results for each type of license issued to ensure that all laws and regulations are met and any violations are documented and addressed.
2. Review all documentation of laboratory test reports to ensure that all non-compliance issues are addressed in accordance with all laws and regulations.
3. Review all employee training records and all employee evaluation appraisals to ensure a consistency in training and evaluations.

**Department of Livestock
Meat and Poultry Inspection Bureau
2011 Biennium Goals and Objectives**

Guiding Principles:

- ▶ Sustainability
- ▶ Efficiency
- ▶ Effectiveness

Theme:

- ▶ Public Safety

MPI Goal:

- ▶ To ensure that safe, wholesome, properly labeled meat and poultry products are being offered for sale to Montana consumers.

CFSD Objectives:

- 1) Inspection: All meat and poultry establishments licensed by the DOL are inspected for proper sanitation and compliance with all federal and state regulations.
- 2) Compliance: All commercial and private operations such as retail stores, restaurants, cold storage warehouses, distributors, salvage operators, rendering plants, brokers, animal food manufacturers and other handlers/processors of livestock and poultry products offer for sale only wholesome, unadulterated, properly labeled meat and poultry products in Montana.
- 3) Personnel: Maintain up to date training consistent with federal and state laws and regulations for meat and poultry programs. Perform employee evaluations on all MPI personnel annually.

Measurements:

- 1) On an on-going basis, review completed inspection results for each type of licensed establishment to ensure all laws and regulations are met and any deficiencies are documented and addressed.
- 2) On an on-going basis, review all documentation on reports of non-compliance issues to ensure all laws and regulations are met and any deficiencies are documented and addressed.
- 3) On an on-going basis, review all employee training records and all employee performance appraisals to ensure consistency in training and evaluations.