

COMMISSIONER OF POLITICAL PRACTICES

Our Mission

We carry out our assigned responsibilities monitoring and enforcing campaign finance and practices, lobbying, and government ethics standards fairly and impartially. We serve the public and interested parties in a helpful and responsive way.

FY 2010 & 2011 Goals and Objectives

(Revised September 12, 2008)

Goal 1: Provide accurate and helpful information.

Objectives and status

<ul style="list-style-type: none">Continue to update the agency website to provide useful, understandable information about ethics, lobbying, and campaign finance and practices laws and rules. Develop a more user-oriented web listing and include more Frequently Asked Questions (FAQ) handouts.	On-going through August, 2010
<ul style="list-style-type: none">Review procedures for capturing campaign reporting data; develop a plan for timely completion of the biennial campaign finance report at the conclusion of the election cycle.	By August, 2010
<ul style="list-style-type: none">Supplement the formal complaint docket with scanned images of the original complaint and supporting documentation, as well as all public documents. Include rejected and dismissed complaints as well.	By October, 2009
<ul style="list-style-type: none">Improve the search capabilities for past formal decisions with key word searches and summary information.	By December, 2010
<ul style="list-style-type: none">Provide access on the web to advisory opinions and post an index of opinions.	By October, 2009

GOAL 2: Facilitate more accurate and timely filing of the required lobbying financial reports. Facilitate public disclosure of lobby-related activity under our jurisdiction.

Objectives and status

<ul style="list-style-type: none"> ▪ Encourage on-line registration, fee payment, and financial reporting. 	Seasonal through February 2011
<ul style="list-style-type: none"> ▪ Add material to the lobbyist's handbook that will clarify and provide more useful guidance on the filing schedule and filing requirements. Develop additional FAQ's for Lobbying section of the website. 	On-going through December 2010
<ul style="list-style-type: none"> ▪ Implement a program to audit lobbying financial reports and use the findings to provide guidance and instruction on lobby reporting. 	On-going through December 2010

GOAL 3: Facilitate accurate and timely filing and public disclosure of the required campaign finance reports.

Objectives and status

<ul style="list-style-type: none"> ▪ Provide CPP presence at campaign schools and other party functions; highlight and respond to frequent questions, misunderstandings, and complaint areas. Seek new ideas and suggestions for better ways to conduct CPP business. Implement good ideas. 	Ongoing
<ul style="list-style-type: none"> ▪ Update website descriptions of the complaint procedure and the decision processes to provide more helpful guidance and reduce filing errors and misdirected or erroneous complaints. 	By September, '09
<ul style="list-style-type: none"> ▪ Revise the office policy manual to reflect changes in office procedures brought about by the conversion to digital processes. 	By August, 2009
<ul style="list-style-type: none"> ▪ Develop additional campaign-oriented FAQ's for the website. 	By March, 2010
<ul style="list-style-type: none"> ▪ Update and enhance the online reporting and search services to make them more useful and more widely used. 	By May, 2010

GOAL 4: Improve Compliance

Objectives and status

<ul style="list-style-type: none"> ▪ Provide training and informational mailings to Political Party committees to improve their compliance with reporting requirements. 	Throughout the 2010 election cycle
<ul style="list-style-type: none"> ▪ Implement a procedure and seek specific rule authority to allow CPP to formally disband a non-responsive PAC. 	By June 2010

▪ Publicize Orders of Non-compliance on the web and in news stories.	Ongoing
▪ Supplement the formal complaint docket with information on civil penalties and settlements.	By January 2010

GOAL 5: Expedite resolution of campaign finance and practices complaints.

Objectives and status

▪ Update current complaint investigation procedures to allow for a more timely investigation of formal complaints.	By September, '09
▪ Clear the backlog of campaign complaints so that future complaint investigations can normally be concluded within 4 to 6 months of the date the complaint was filed.	By December, 2009
▪ Develop a notification system to provide the complainant and respondent with information on the start of complaint investigations.	By September, '09
▪ Set objectives and develop a work plan to shorten, when feasible, the time-frame for final resolution of complaints.	By September, '09

GOAL 6: Ensure that physical security of the office is adequate

Objectives and status

▪ Develop and institute an organizational security plan.	By October, '09
▪ Upgrade current physical security controls.	By December, 2009
▪ Schedule and complete regular, recurring security reviews of the facility.	Ongoing

GOAL 7: Bring the office into compliance with SAS 112 (D of A Internal control guidelines)

Objectives and status

▪ Update office internal control policies and document the related accounting processes.	By July, 2009
▪ Implement internal control and testing requirements.	By July, 2009